



Australian Passports Act 2005 — Authorisations and Delegations 2015

I, JULIE ISABEL BISHOP, Minister for Foreign Affairs, acting under sections 51 and 52 of the *Australian Passports Act 2005* (**the Act**) and section 29 of the Australian Passports Determination 2015 (**the Determination**):

- (a) **Revoke** all previous delegations and authorisations made for this purpose;

- (b) **Authorise** the persons marked by an asterisk to exercise the powers, and to perform the functions, of an officer mentioned in the delegate column of Schedule 1 in which those persons are mentioned as delegates; and

- (c) **Delegate** my powers under each provision of the Act or the Determination mentioned in Schedule 1 to each person holding, occupying or performing the duties of a position, and each authorised person, mentioned in the delegate column of Schedule 1.

Effective from the 8th day of OCTOBER 2015.

A handwritten signature in black ink, appearing to read 'Julie Bishop', written in a cursive style.

Minister for Foreign Affairs

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Schedule 1 Delegations under the Australian Passports Act 2005 and Australian Passports Determination 2005

- The powers contained under each item of this instrument should be exercised with reference to the instructions contained in the Online Passport Information manual.
- The Minister has authorised the persons marked with an asterisk (*) to exercise the powers and to perform the functions of an officer as defined in section 6(1) of the Australian Passports Act 2005.

Issue an Australian travel document (passport or travel-related document)					
1	s7(1) and s9(1)	6(4)(f)(ii) and 7(2)(e)(ii)	<p>Issue an Australian travel document (passport or travel-related document)</p> <p>Except in the circumstances mentioned in Part 2 Division 2 of the Act:</p> <ul style="list-style-type: none"> • child without parental consent or court order (section 11) • law enforcement and security matters (sections 12, 13 and 14) • repeated loss or thefts (section 15) • debt due to financial assistance to travellers (section 16) and • concurrently valid documents (section 17). <p>Notes:</p> <p><i>The entitlement to be issued an Australian travel document is also affected by sections 8 or 10 of the Act (related to citizenship and identity).</i></p> <p><i>A travel document must be refused in the circumstances of sections 11 or 17, unless certain requirements are met. The <u>power to issue</u> in these circumstances is delegated below.</i></p> <p><i>The <u>power to issue</u> under section 15 or 16 involves additional considerations and is delegated separately. Any decision to <u>refuse to issue</u> in these circumstances must be taken by the Minister.</i></p>	<p>Executive Director APO</p> <p>Assistant Secretary APO</p> <p>Corporate Counsel LLB</p> <p>Officer at EL2 APO</p> <p>Officer at APS6 or EL1 APO</p> <p>Eligibility Officer APO</p> <p>CEC Officer</p> <p>Diplomatic Officer</p> <p>Consular Officer</p> <p>Officer AO Taipei*</p> <p>DFAT Officer on a short-term mission</p> <p>Austrade Officer on a short-term mission*</p> <p>Director, Consular Affairs, Australian Embassy Washington*</p> <p>Honorary Consul Vancouver*</p> <p>LES Approved Officer*</p> <p>Norfolk Island Officer*</p>	<p>For Section 7:</p> <ul style="list-style-type: none"> • Section 8 Act • Part 2 Division 2 Act <p>For Section 9:</p> <ul style="list-style-type: none"> • Section 10 Act • Sections 6, 7, 8, 9 Determination

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1 cont.			<p><i>A passport must be refused in the circumstances of section 12. Any decision to <u>issue a travel-related document</u> in these circumstances must be taken by the Minister.</i></p> <p><i>The powers to issue or refuse to issue in the circumstances of sections 13 or 14 are not delegated. All decisions under these provisions must be taken by the Minister.</i></p>		
2	s9(1)		<p>Issue an Australian Provisional Travel Document (PTD) only</p> <p><i>Note: Delegates as per item 1 can also issue PTDs</i></p>	<p>Honorary Consular Officer*</p> <p>Honorary Consular Officer's staff member*</p> <p>Canadian Consular Officer*</p>	<p>Section 10 Act</p> <p>Sections 9</p> <p>Determination</p>
3	s9(1A)(b)	25(10A)	<p>Issue an Australian travel-related document on the Minister's own initiative for the purposes of lawful extradition, deportation, removal or prisoner transfer to or from Australia (and determine the appropriate name to appear on the document, where required)</p>	<p>Executive Director APO</p> <p>Assistant Secretary APO</p> <p>Corporate Counsel LLB</p> <p>Officer at EL2 APO</p>	<p>Section 10 Act</p> <p>Sections 6, 7, 8, 9</p> <p>Determination</p>
4	s7(3) and s9(3)		<p>Approve the form of an application for an Australian travel document (passport or travel-related document)</p>	<p>Executive Director APO</p> <p>Assistant Secretary APO</p>	

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Child without parental consent or an Australian court order permitting a travel document, international travel or time outside Australia					
5	Power stems from s7 and s9 in the circumstances of s11(2)(a)-(d)		Issue an Australian travel document to a child without full parental consent or an Australian court order permitting an Australian travel document, international travel or time outside Australia, where any of paragraphs 11(2)(a)-(d) of the Act apply	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at EL1 APO <i>(Delegates commonly referred to as ASO 1 Delegates)</i>	Sections 8 or 10 and 11 Act Section 10 Determination
6	Power stems from s7 and s9 in the circumstances of s11(2)(a) only		Issue an Australian travel document to a child without full parental consent or an Australian court order permitting an Australian travel document, international travel or time outside Australia, in the special circumstances specified under paragraphs 10(3)(a)-(f) and 10(3)(j) of the Determination	Officer at APS6 APO <i>(Delegates commonly referred to as ASO 2 Delegates)</i>	Sections 8 or 10 and 11 Act Section 10 Determination
7	s11(3)		Make a declaration that they are refusing to exercise their discretion under section 11(2) of the Act because the matter should be dealt with by a court	Executive Director APO Assistant Secretary APO Assistant Secretary LLB Officer at EL2 APO Officer at EL1 APO <i>(Delegates commonly referred to as ASO 1 Delegates)</i>	Sections 8 or 10 and 11 Act Section 10 Determination
Lost or stolen Australian travel documents – two or more					
8	Power stems from s7 and s9 in the s7 and s9 in the circumstances of s15		Issue an Australian travel document where the applicant has lost or had stolen two or more Australian travel documents in the five years before the passport application under consideration is made <i>Notes: The maximum validity of the document</i>	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Eligibility Officer APO	Sections 8 or 10 and 15 Act For applications lodged before 1 January 2016, paragraph 5.1(2)(d) of Australian Passports Determination 2005

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8 cont.			<p><i>issued will be determined:</i></p> <ul style="list-style-type: none"> for applications lodged before 1 January 2016, by s5.1(2)(d) of the Australian Passports Determination 2005 for applications lodged on or after 1 January 2016, by s17(2) table items 10 or 11, taking into account s17(3) of the Australian Passports Determination 2015 <p>A decision to <u>refuse to issue</u> a document in these circumstances must be made by the Minister.</p>	<p>CEC Officer Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* LES Approved Officer* Norfolk Island Officer*</p>	<p>For applications lodged on or after the 1 January 2016, subsections 17(2) table items 10 and 11 and 17(3) of 2015 Determination</p>
9		<p>For applications lodged on or after 1 January 2016 17(3)(b)(ii)</p>	<p>Determine, due to exceptional circumstances, that a travel document is taken not to have been lost or stolen for the purposes of determining the maximum validity of a new passport or the applicant's eligibility for a replacement passport where applicable</p>	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL1 or EL2 APO Officer at APS 6 POS</p>	<p>Subsection 17(2) table items 10 and 11 Determination</p>
<p>Issue an Australian travel document where a competent authority request is in place due to a debt to the Commonwealth (financial assistance to travellers)</p>					
10	<p>Power stems from s7 and s9 in the circumstances of s16(2)</p>		<p>Issue an Australian travel document where there is a competent authority request in relation to a debtor to the Commonwealth, taking into account the circumstances of the request and the applicant's need to travel</p> <p><i>Note:</i> A decision to <u>refuse to issue</u> a document in these circumstances must be made by the Minister</p>	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at EL1 POS</p>	<p>Sections 8 or 10 and 16, 18 and 19 Act</p>

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Issue concurrent Australian travel documents / diplomatic and official passports					
11	Power stems from s7 and s9 in the circumstances of s17(2) – concurrent travel documents – in the circumstances of 15(a) or (b) Determination		<p>Issue a concurrent valid Australian travel document in particular circumstances</p> <p><i>Notes:</i> <i>This delegation is to issue a concurrent travel document where the person already holds a valid document, to avoid significant delays in travel while waiting for a visa to be issued or to facilitate travel to a country that will not accept a travel document showing evidence of travel to another country.</i> <i>See below for the delegation to issue in exceptional circumstances under paragraph 15(c) of the Determination.</i> <i>A concurrent document must not be issued where a person's travel document is suspended under section 22A of the Act.</i></p>	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Officer in POS Eligibility Officer APO CEC Officer Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* LES Approved Officer*</p>	<p>Sections 8 or 10 and 17 and 22A Act Section 15 Determination</p>
12	Power stems from s7 and s9 in the circumstances of s17(2) – concurrent travel documents – in the circumstances of 15(c) Determination	15(c)	<p>Issue a concurrent valid Australian travel document where satisfied that exceptional circumstances exist</p> <p><i>Notes:</i> <i>This delegation is to issue a concurrent travel document in exceptional circumstances where the person already holds a valid document.</i> <i>A concurrent document must not be issued where the person's travel document is suspended under section 22A of the Act.</i></p>	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 POS Minister Counsellor, Australian High Commission London Minister Counsellor, Australian Embassy Washington First Secretary, Australian High Commission London Second Secretary, Australian High Commission London Director, Consular Affairs, Australian Embassy Washington*</p>	<p>Sections 8 or 10 and 17 and 22A Act Section 15 Determination</p>

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13	Power stems from s7 in the circumstances of s17(2) - diplomatic and official passports		Issue an Australian passport to a person (or a dependant of a person) travelling for diplomatic or official purposes	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Eligibility Officer APO CEC Officer Diplomatic Officer Consular Officer DFAT Officer on a short-term mission LES Approved Officer*	Sections 8 or 10 and 17 Act Section 16 Determination
Refuse to process an application for an Australian travel document					
14	19A		Refuse to process an application for an Australian travel document if it is suspected, on reasonable grounds, that there is fraud or dishonesty in the application	Executive Director APO Assistant Secretary APO Officer at EL2 APO Officer at EL1 in PFS holding position Manage. Fraud Operations (or equivalent)	
Be satisfied that a damaged Australian travel document is no longer useable					
15		18(1)(b)	Be satisfied that a damaged Australian travel document is no longer useable as evidence of the identity and citizenship of its holder or to facilitate international travel for the purposes of section 20(2) of the Act	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Officer at APS3 to APS5 APO Eligibility Officer APO CEC Officer Contractor, PBB* Contractor, PCB* Diplomatic Officer	Section 20 Act Section 18 Determination

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15 cont.				Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Honorary Consul Vancouver* Director, Consular Affairs, Australian Embassy Washington* LES Approved Officer* LES Officer* Lord Howe Island Board Employee* Norfolk Island Officer* DIBP Employee* Officer of Customs*	
Cancel an Australian travel document					
16	s22(1)		Cancel an Australian travel document <i>Note: This is a general discretion to cancel an Australian travel document.</i>	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO	Section 22 Act
17	Power stems from s22(1) only in the circumstances that the cancellation is requested by the holder		Cancel an Australian travel document only on request of the holder, where the cancellation requested is not for a reason covered by s22(2) of the Act	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Officer at APS3 to APS5 APO Eligibility Officer APO CEC Officer Contractor PCB* Diplomatic Officer Consular Officer Officer AO Taipei*	Section 22 Act

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17 cont.				DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* LES Approved Officer* LES Officer* Norfolk Island Officer*	
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18	s22(2)(a)-(c)		<p>Cancel an Australian travel document:</p> <ul style="list-style-type: none"> a) on application for or at time of issue of a new or replacement travel document; or b) where it has been lost/stolen; or c) on the death of the travel document holder 	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Officer at APS3 to APS5 APO Eligibility Officer APO CEC Officer Contractor, PCB* Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* Honorary Consular Officer* Honorary Consular Officer's staff member* Canadian Consular Officer* LES Approved Officer* LES Officer* Australian Postal Corporation Employee* Department of Human Services APIS Employee* Lord Howe Island Board Employee* Norfolk Island Officer*</p>	
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19	s22(2)(d) in the circumstances of s16(1) only		Cancel an Australian travel document in the circumstances of section 22(2)(d) of the Act where a competent authority makes a request in relation to a debtor to the Commonwealth	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at EL1 POS	Sections 18, 18 and 19 Act
20	s22(2)(e)-(f)		Cancel an Australian travel document after becoming aware of a circumstance that would have required or permitted the Minister or delegate to refuse to issue <u>Except</u> under subparagraph 22(2)(f)(iii)	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 POS Minister Counsellor, Australian High Commission London Minister Counsellor, Australian Embassy Washington First Secretary, Australian High Commission London Second Secretary, Australian High Commission London Director, Consular Affairs, Australian Embassy Washington*	Sections 8 or 10 and Part 2 Division 2 Act
21	s22(2)(f)(iii)		Cancel an Australian travel document where satisfied that a travel-related document issued for a purpose mentioned in paragraph 9(1A)(b) of the Act is no longer required	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO	Paragraph 9(1A)(b) Act
22	s22A(1)		Suspend for 14 days all Australian travel documents issued to a person	Secretary, DFAT	

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Request personal information for the purposes of the Act					
23	s42(1)	20(1)(c)	Request personal information from persons specified under subsection 42(1) of the Act and subsection 20(1) of the Determination for the purposes of performing functions under the Act	<p>Executive Director APO</p> <p>Assistant Secretary APO</p> <p>Corporate Counsel LLB</p> <p>Officer at EL2 APO</p> <p>Officer at APS6 or EL1 APO</p> <p>Officer at APS3 to APS5 APO</p> <p>Eligibility Officer APO</p> <p>CEC Officer</p> <p>Contractor, PBB*</p> <p>Contractor, PCB*</p> <p>Diplomatic Officer</p> <p>Consular Officer</p> <p>Officer AO Taipei*</p> <p>DFAT Officer on a short-term mission</p> <p>Austrade Officer on a short-term mission*</p> <p>Director, Consular Affairs, Australian Embassy Washington*</p> <p>Honorary Consul Vancouver*</p> <p>Honorary Consular Officer*</p> <p>Honorary Consular Officer's staff member*</p> <p>Canadian Consular Officer*</p> <p>LES Approved Officer*</p> <p>LES Officer*</p> <p>Australian Postal Corporation Employee*</p> <p>Department of Human Services APIS Employee*</p> <p>Lord Howe Island Board Employee*</p> <p>Norfolk Island Officer*</p>	<p>Sections 42, 43 and 44 Act</p> <p>Subsection 20(1) and sections 21 and 22 Determination</p> <p><i>Australian Privacy Principles</i></p>

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Disclose personal information					
24	s42(5)		Disclose personal information to persons specified under subsection 20(2) of the Determination for the purposes of performing functions under the Act	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS8 or EL1 APO Officer at APS3 to APS5 APO Eligibility Officer APO CEC Officer Contractor, PBB* Contractor, PCB* Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* Honorary Consular Officer* Honorary Consular Officer's staff member* Canadian Consular Officer* LES Approved Officer* LES Officer* Australian Postal Corporation Employee* Department of Human Services APIS Employee* Lord Howe Island Board Employee* Norfolk Island Officer*	Subsections 20(2) and 20(3) Determination Australian Privacy Principles

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25	s45		Disclose personal information in relation to the status of Australian travel documents to specified persons as per section 23 table item 1 of the Determination	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Officer in POS Officer in PFS Contractor PBB* CEC Officer Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* LES who is the Passport Supervisor, Australian Embassy Washington* LES who is the Passport Supervisor, Australian High Commission London* Honorary Consul Vancouver* Department of Human Services APIS Employee*</p>	Sections 20, 22 and 23 Determination <i>Australian Privacy Principles</i>
26	s46		On request, disclose personal information to specified persons for particular purposes as per section 23 table items 2-8 of the Determination	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Eligibility Officer APO Officer in PFS Contractor PBB* CEC Officer</p>	Sections 20, 22 and 23 Determination <i>Australian Privacy Principles</i>

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26 cont.				Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Honorary Consul Vancouver* Director, Consular Affairs, Australian Embassy Washington* LES who is the Passport Supervisor, Australian Embassy Washington* LES who is the Passport Supervisor, Australian High Commission London*	
Methods for confirming evidence of identity					
27		24(1)(b)	Approve the manner in which a contactless integrated circuit is embedded into an Australian travel document consistent with international standards and recommended practices and procedures	Executive Director APO Assistant Secretary APO Officer at EL2 IDS	Section 47 Act
Review of decision					
28	s49(4)		Review a decision made by a delegate	Deputy Secretary (with responsibility for passports) Executive Director APO Assistant Secretary APO Corporate Counsel LLB	
Format of an Australian travel document					
29	s53(2)		Approve the forms in which Australian travel documents must be issued	Executive Director APO Assistant Secretary APO	

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Name and signature on an Australian travel document					
30		25(10)	On request of the applicant, in exceptional circumstances, approve the use of a name on an Australian travel document	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Officer in POS	Subsections 53(3), (4) and (5) Act Section 25 Determination
31	s53(4)		Refuse an unacceptable, inappropriate or offensive name or signature	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO	Subsections 53(3), (4) and (5) Act Section 25 Determination
Endorsements and observations					
32	s55		Endorse or make observations on an Australian travel document	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Eligibility Officer APO CEC Officer Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver*	Section 26 Determination

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32 cont.				Honorary Consular Officer* Honorary Consular Officer's staff member* Canadian Consular Officer* LES Approved Officer* LES Officer* Norfolk Island Officer*	
Fee waivers and refunds					
33		27(a)-(k)	Make a decision on a fee waiver in particular circumstances	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS6 or EL1 APO Eligibility Officer APO CEC Officer Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* LES Approved Officer* Norfolk Island Officer*	Section 56 Act <i>Australian Passports (Application Fees) Determination 2015</i>
34		27(i)	Make a decision on individual requests for a fee waiver where satisfied that exceptional circumstances exist	Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL1 or EL2 APO	Section 56 Act <i>Australian Passports (Application Fees) Determination 2015</i>

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35		<p>28</p> <p><i>and</i></p> <p>For applications lodged before 1 January 2016 where a lost or stolen fee applies, 8.3 of the <i>Australian Passports Determination 2005</i></p>	<p>Refund a priority processing fee or an overseas application fee – or, for applications lodged before 1 January 2016, a lost or stolen fee</p>	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL2 APO Officer at APS8 or EL1 APO Eligibility Officer APO CEC Officer Diplomatic Officer Consular Officer Officer AO Taipei* DFAT Officer on a short-term mission Austrade Officer on a short-term mission* Director, Consular Affairs, Australian Embassy Washington* Honorary Consul Vancouver* LES Approved Officer*</p>	<p>Section 56 Act <i>Australian Passports (Application Fees) Determination 2015</i></p> <p><i>and</i></p> <p>For applications lodged before 1 January 2016 where a lost or stolen fee applies, Section 31 Determination</p>
36		s28(2)	<p>Refund a fee or part of a fee where satisfied exceptional circumstances exist</p>	<p>Executive Director APO Assistant Secretary APO Corporate Counsel LLB Officer at EL1 or EL2 APO Officer in POS</p>	<p>Section 56 Act <i>Australian Passports (Application Fees) Determination 2015</i></p>

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Schedule 2 Definitions

Term	Definition
Act	The <i>Australian Passports Act 2005</i> .
Approved Senior Officer	An officer delegated by the Minister to consider child passport applications without full parental consent or an Australian court order permitting international travel.
Austrade Officer on a short-term mission	An officer employed by Austrade and posted to an Australian mission on a short-term mission or short-term assignment.
Australian Passport	A passport issued under the Act and includes a full validity, limited validity, diplomatic, official and emergency passport.
Australian Travel Document	An Australian passport or an Australian travel-related document.
Australian Travel-Related Document	A document issued under s9 of the Act and includes a Convention Travel Document, a Certificate of Identity, a Document of Identity and a Provisional Travel Document.
Australian Postal Corporation Employee	Employee or agent of the Australian Postal Corporation who is accredited to provide passport agency services under an agreement between the Australian Postal Corporation and DFAT.
CEC Officer	An officer working in the Consular Emergency Centre in DFAT.
Competent Authority	A competent authority as defined in sections 12, 13, 14 or 16 of the Act.
Consular Officer	A consular officer of an Australian consulate, being a person who is a consular officer (but not an Honorary Consular Officer) within the meaning of the Vienna Convention on Consular Relations (VCCR).
Contractor	Contractor means: <ol style="list-style-type: none"> 1. A person engaged under contract with DFAT, to perform functions for the Australian Passport Office pursuant to Part 5 of the <i>Australian Passports Act 2005</i>. 2. For the purpose of clause 1 of this definition, a person includes: <ol style="list-style-type: none"> a. an individual engaged through a labour-hire company; and b. an individual directly engaged by DFAT. 3. For the purpose of clause 1 of this definition, a Contractor is not an APS employee.
Canadian Consular Officer	Consular officers of Canadian consulates that provide consular services to Australian citizens under the Agreement for Sharing Consular Services Abroad, between Australia and Canada, dated 7 August 1986, and the supplementary memorandum of understanding dated 15 December 2001, being persons who: <ol style="list-style-type: none"> a) are consular officers within the meaning of the Vienna Convention on Consular Relations; and b) are accredited by the Department of Foreign Affairs and Trade to perform functions under the <i>Australian Passports Act 2005</i>.
Department of Human Services APIS Employee	Employee of the Department of Human Services, or a person performing services under a contract with the Department of Human Services or an employee of that person, who is trained as an operator for the Australian Passport Information Service under a memorandum of understanding between the Department of Human Services and DFAT.
Determination	The <i>Australian Passports Determination 2015</i> .

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DFAT Officer on a short-term mission	An officer employed by DFAT and posted to an Australian mission on a short-term mission or short-term assignment.
DIBP Employee	Employee of the Department of Immigration and Border Protection: <ol style="list-style-type: none"> 1. performing functions at international airports and seaports in Australia; or 2. at APS6 level or above, performing compliance functions under the <i>Migration Act 1958</i> and the <i>Migration Regulations 1994</i> in Australia; or 3. designated as an Airline Liaison Officer.
Diplomatic Officer	A person who is a member of the diplomatic staff of an Australian mission within the meaning of the Vienna Convention on Diplomatic Relations or the head of an Australian mission.
Eligibility Officer in APO	An officer of the Australian Passport Office who has been accredited and authorised to perform eligibility functions by the Australian Passport Office.
Honorary Consular Officer	A person who is: <ol style="list-style-type: none"> a) a consular officer within the meaning of the Vienna Convention on Consular Relations of an Australian consulate; and b) accredited by DFAT to perform functions under the <i>Australian Passports Act 2005</i>.
Honorary Consular Officer's Staff Member	A person who: <ol style="list-style-type: none"> a) has been engaged by an Honorary Consular Officer defined above to assist with passport-related functions; and b) is approved by AS, APO.
LES Approved Officer	Locally engaged employee within the meaning given by the <i>Public Service Act 1999</i> with appropriate passport training who: <ol style="list-style-type: none"> a) is appointed as an Approved Officer by AS, APO; b) is an Australian citizen; c) has duties that include the performance of functions under the <i>Australian Passports Act 2005</i>; and d) has a security clearance at confidential level or above.
LES Officer	Locally engaged employee within the meaning given by the <i>Public Service Act 1999</i> with appropriate passport training.
Lord Howe Island Board Employee	Employee of the Lord Howe Island Board, established under the <i>Lord Howe Island Act 1953</i> (NSW), whose duties include the performance of functions under the <i>Australian Passports Act 2005</i> .
Norfolk Island Officer	Officer within the meaning of the <i>Norfolk Island Act 1979</i> , whose duties include the performance of functions under the <i>Australian Passports Act 2005</i> .
Officer	An officer as defined in s6(1) of the Act.
Officer APO	An officer as defined in s6(1) of the Act who performs functions for the Australian Passport Office.
Officer AO Taipei	An officer as defined in s6(1)(a) of the Act who is a member of the staff of the Australian Office, Taipei.
Officer of Customs	An officer of Customs within the meaning of the <i>Customs Act 1901</i> performing functions or exercising powers under Customs Acts (as defined under s 4 of the <i>Customs Act 1901</i>).

Diaspora Legal

Schedule 3 Acronyms

AO	Australian Office, Taipei
APIS	Australian Passport Information Service
APO	Australian Passport Office
APS	Australian Public Service
AS	Assistant Secretary
ASO	Approved Senior Officer
CEC	Consular Emergency Centre
DFAT	Department of Foreign Affairs and Trade
DIBP	Department of Immigration and Border Protection
IDS	Passport Identity Section
LLB	Corporate Legal Branch
PBB	Passport Business Improvement and Integrity Branch
PCB	Passport Client Services Branch
PFS	Passport Fraud Section
POS	Passport Operations and Training Section